

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

June 3, 2003

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**FROM: JAMES A. FELTEN, Public Health Programs Administrator**  
Department of Public Health

**SUBJECT: AMENDMENT TO AIDS MASTER GRANT AGREEMENT AND MEMORANDA OF UNDERSTANDING**

**RECOMMENDATIONS:**

1. Approve **Amendment No. 4** to **Agreement No. 01-895**, the existing AIDS Master Grant, decreasing the contract by \$94,096 from \$4,817,120 to \$4,723,024 for the period July 1, 2001 through June 30, 2004.
2. Approve Amendments to individual Memoranda of Understanding (MOU) relating to AIDS Master Grant Agreement as outlined below:
  - **Amendment No. 1** increasing **Agreement No. 02-1060** Evaluating Local Interventions (ELI) program by \$7,654 from \$7,654 to \$15,308 for the period July 1, 2002 through June 30, 2003
  - **Amendment No. 1** to **Agreement No. 02-786** High Risk Initiative-Latino Outreach Program, amending the Department's obligations under this MOU for the remainder of the contract period July 1, 2001 through June 30, 2004
  - **Amendment No. 2** increasing **Agreement No. 01-899** AIDS Surveillance program by \$10,000 from \$677,500 to 687,500 for the period July 1, 2001 through June 30, 2004
  - **Amendment No. 2** decreasing **Agreement No. 01-896** Early Intervention Program by \$120,000 from \$1,477,500 to 1,357,500 for the period July 1, 2001 through June 30, 2004
3. Approve **Memoranda of Understanding** related to Amendment No. 4 of the Master Grant Agreement for the HIV Revised Sentinel Surveillance Program in the amount of \$8,250 for the term January 1, 2003 through June 30, 2003.
4. Authorize Auditor/Controller-Recorder to increase appropriations and revenues in the Department of Public Health's Fiscal Year 2002-03 budget in the amount of \$25,904 as detailed in the Financial Impact Section (four votes required).

**BACKGROUND INFORMATION:** Approval of this item will decrease the total contract amount of the AIDS Master Grant by \$94,096 for the period of July 1, 2001 to June 30, 2004 and will modify the individual Memoranda of Understanding supporting the AIDS Master Grant Agreement and Master Grant Agreement for the HIV Revised Sentinel Surveillance Program.

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## AMENDMENT TO AIDS MASTER GRANT AGREEMENT AND MEMORANDA OF UNDERSTANDING

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As of December 31, 2001, San Bernardino County has reported 2,870 cases of AIDS. The California Department of Health Services provides funding to local health jurisdictions to provide AIDS related services through an annual Master Grant Agreement (MGA). The MGA identifies individual program Memoranda of Understanding (MOU) that detail the work plans and funding levels for each of the individual programs. These programs are: HIV Antibody Counseling and Testing; AIDS Case Surveillance; Neighborhood Intervention Geared to High-Risk Testing (NIGHT) Program; AIDS Education and Prevention; Early Intervention Program (EIP); Latino High Risk Initiative, and HIV Revised Sentinel Surveillance. The San Bernardino County Department of Public Health has provided services under the AIDS Master Grant Agreement since 1988.

**Recommendation No. 1** requests approval of Amendment No. 4 to the existing MGA with the State based on a net decrease in funding. This amendment reflects changes in the Memoranda of Understanding as outlined below:

➤ Evaluating Local Interventions (ELI) from \$7,654 to \$15,308	\$ 7,654
➤ High Risk Initiative-Latino Outreach Program reporting change	\$ 0
➤ AIDS Surveillance Program from \$677,500 to \$687,500	\$ 10,000
➤ Early Intervention Program from \$1,477,500 to \$1,357,500	(\$120,000)
➤ HIV Revised Sentinel Surveillance Program for \$8,250	<u>\$ 8,250</u>

Total Net Change	(\$ 94,096)
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**Recommendation No. 2** requests approval of amendments to Memoranda of Understanding as outlined below:

- Amendment No. 1 to Agreement No. 02-1060 increasing the Evaluating Local Interventions MOU for the period July 1, 2002 through June 30, 2003. The amended MOU would provide \$15,308 (an increase of \$7,654) for the Evaluating Local Interventions Program. These funds will be used to purchase computer hardware necessary to implement the ELI program. Once implemented, ELI will be a web-based information system that will enable the Department of Public Health to systematically collect and access information on services to prevent HIV infection. ELI will provide immediate access to reports located in the California Department of Health Services central database, which will build capacity for local prevention evaluation and be useful for the Department in planning and implementing programs. Participation in ELI is required as a condition of the Master Grant Agreement. The California Department of Health Services identified this program as a priority. The department did not submit an application for these funds.
- Amendment No. 1 to Agreement No. 02-786, amending the Department's obligations under the existing High Risk Initiative-Latino Outreach MOU. This amendment changes the reporting requirements for the program progress reports from quarterly submission to semi-annual submission. In addition, the amendment changes the program title from Latino High Risk Initiative to High Risk Initiative-Latino Outreach. No funding is added as a result of the amendment. The objective of this prevention project is to augment existing programs and to support new, innovative outreach efforts targeting this population. The High Risk Initiative-Latino Outreach program will provide HIV prevention education and outreach to the Latino communities in San Bernardino County. This education will be provided by community health outreach workers who will administer an individualized risk assessment to over 600 individuals. Staff will review the risk assessment and make referrals as appropriate to risk reduction, HIV antibody counseling and testing, STD and TB screening, HIV medical treatment, HIV treatment education or promotion of HIV treatment services.
- Amendment No. 2 to Agreement No. 01-899 increasing the AIDS Surveillance Program MOU for the period July 1, 2001 through June 30, 2004. The amended MOU would provide \$687,500 (an increase of \$10,000) for the AIDS Surveillance Program. The Department will use this increase in funding to expand the provision of HIV/AIDS Surveillance services provided in the local prison system. HIV/AIDS Surveillance includes activities that assure the complete and timely reporting of AIDS cases, provides education and training to other health care providers, and provides activities to ensure that State and Federal case reporting requirements are met. Additionally, this funding provides for continued participation in a state-wide non-names system of HIV reporting that produces HIV case statistics and more timely and accurate reporting of HIV infection trends in the County.

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- Amendment No. 2 to Agreement No. 01-896 decreasing the Early Intervention Program MOU for the period July 1, 2001 through June 30, 2004. The amended MOU would provide \$1,357,500 (a decrease of \$120,000) for the Early Intervention Program. This decrease in funding for FY 2001-2002 was anticipated by the Department and expenditures in FY 2001-2002 were restricted to the reduced funding level of \$1,357,500. This amendment does not affect the level of services being provided by the Department for FY 2002-2003 and FY 2003-2004. The Early Intervention Program supports the provision of medical care to persons with HIV who are still in the early stages of the disease. Services include medical evaluation, laboratory services, education to reduce the risk of HIV transmission, and individual counseling on health related needs, including medication compliance. This funding supports an average monthly caseload of 64 clients. Additionally, this funding provides for treatment education that will target the Department's more than 450 clients of color living with HIV/AIDS. Specifically, the "treatment educator" will work with each client to assess and develop individualized treatment adherence plans, and act as an advocate for the client to ensure that there is proper access to primary medical care.

Recommendation No. 3 requests acceptance of a MOU for the continuation of the HIV Revised Sentinel Surveillance in the amount of \$8,250 for the term January 1, 2003 through June 30, 2003. This grant has been part of the MGA since 1988; however, the California Department of Health Services overlooked the inclusion of HIV Revised Sentinel Surveillance within the AIDS MGA for FY 2002-2003. The HIV Revised Sentinel Surveillance Program consists of a study to detect the prevalence of HIV among San Bernardino County Sexually Transmitted Disease (STD) Control Clinic clients who do not acknowledge risk for infection. The anonymity of the clients tested is protected by splitting blood samples taken during the course of STD screening and treatment. No identifying information accompanies the samples that are tested for HIV. The information obtained in the study is used to improve prevention education within the STD Clinics.

**REVIEW BY OTHERS:** This item has been reviewed and approved by County Counsel (Charles Larkin, Deputy County Counsel) on May 21, 2003. This item has also been reviewed and approved by the County Administrative Office (Beatriz Valdez, Administrative Analyst) on May 23, 2003.

**FINANCIAL IMPACT:** Approval of this item requires no local County cost. Expenditures are fully reimbursed by the State. Approval of this item decreases the AIDS Master Grant Agreement by \$94,096 (FY 2001-02 decrease \$120,000 FY 2002-03 increase \$25,904) from \$4,817,120 to \$4,723,024 and adjusts the Memoranda of Understanding accordingly. Appropriations and revenues in the amount of \$1,631,544 were included in the Department of Public Health's Approved FY 2001-2002 budget. Appropriations and revenues in the amount of \$1,596,615 have been included in the Department of Public Health's Approved FY 2002-2003 budget. This amendment increases the FY 2002-2003 budget by \$25,904 as outlined below. Appropriations and revenues in the amount of \$1,588,961 are included in the Department's FY 2003-2004 proposed budget.

<b>EXPENDITURES</b>	<u>Fund</u>	<u>Dept.</u>	<u>Org.</u>	<u>Appr.</u>	<u>Object</u>	<u>Amount</u>
Services and Supplies						
Other Professional Services	AAA	PHL	PHL	200	2445	\$ 25,904
				<b>Subtotal-200's</b>		<b>\$ 25,904</b>
				<b>Total Appropriation Increase</b>		<b>\$ 25,904</b>
<b>REVENUE</b>						
State Aid	AAA	PHL	PHL		8710	\$ 25,904
				<b>Total Revenue Increase</b>		<b>\$ 25,904</b>

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and recommends approval as it will impose no additional local cost to the county.

**SUPERVISORIAL DISTRICT(S):** All

**PRESENTER:** James A. Felten, Public Health Programs Administrator, (909) 387-9146